



Committee Meeting – Minutes

Date: **3 March 2026**

Time: **20:15 – 21:55**

Location: **Tennis club, back meeting room**

Committee members in attendance	• (NK) Nick Kealey (Chair) • (RB) Rob Budding • (NC) Neil Chapman • (HC) Hilda Coulsey • (JD) Jon Denniss • (JG) Jeremy Greenwood • (SL) Sarah Lambert	• (JM) Jane McCarthy • (RMW) Rebecca Mon-Williams • (AO) Andrew Overend • (RW) Ritchie Williamson • (WW) Will Worboys • (JS) Jean Sullivan • (BW) Becky White
Other attendees:	• (AW) Ash Winter	

Item	Action
1 Apologies for absence None.	
2 Minutes of meeting held on 13 January 2026 The minutes were approved.	
3 Matters arising There were no matters arising that were not covered elsewhere on the agenda.	

4 Membership update, Secretary and Treasurer updates - Petra Bijsterveld had reported to the Committee via email that there are currently 498 club members. It is likely the number will reduce slightly following the annual renewal exercise which has just commenced. - AO mentioned that emails were periodically received in the Secretary inbox advertising races organised by other clubs. He asked for the Committee's view on whether details of these races should be passed onto the Club membership, noting that the frequency could be high. WW observed that similar information is received via the Club's social media. After discussion it was felt that it would be appropriate to advertise races for local clubs, noting that we often ask similar favours from them. It was agreed that AO/JG and WW would share with club members details of any local races received. - AO mentioned that an email had been received asking if the Club wished to make any nominations for the Bradford Sport Awards. The deadline for nominations is Thursday 5 March which was felt to be too soon to take any action. However, it was agreed that the Committee would consider future nominations of this nature, noting that England Athletics were currently asking for award nominations. NK agreed to circulate a list of the England Athletic award categories, with the Committee agreeing in principle to consider making a nomination in respect of Caroline's group. - JD advised that the current balance of the Club's bank account is £12,042.	AO/JG & WW NK
5 Website update from Ash Winter AW provided an update on the project to create a new Club website, noting that the new website would bring the senior and junior websites together and would be designed to make it easy for individuals to add content AW has identified a developer (Steven Marks) who can produce and host the new website. The website would be designed using WordPress and hosting would cost £350 pa. This would include also include routine maintenance with Steven committing to respond to problems within 48 hours.	

There will also be an initial set-up cost which will vary depending on how much of the existing website content is to be moved across. After discussion, it was agreed that the initial draft of the website should be kept simple with the key page required being a member page, a race page and a junior page. The Committee felt it important that the other data held on the current website should not be lost but agreed this could be retained on an archive website. Steven will need to speak to Sam (who hosts and manages the current website) to agree the best way to migrate information. This is likely to require several days of Sam's time – with AW estimating that 3 days might be reasonable. Steven's cost for setting up a simple website was estimated at £1,500. For comparison, the cost for migrating all existing website content might be in the region of £5k - £6k. In addition (under either approach), there would be a cost for Sam's time to help with the migration. The Committee agreed that AW should ask Steven to set up the simple website but noted that it was important this was done in a way that could easily be migrated to another developer in the future if required. The Committee also noted that it would be preferable for the Club to hold the domain rights for the new website address and for the archive site and AW/Steven should include this in the discussions with Sam. Action: NK to contact Sam and ask him to liaise with AW and Steven to agree a migration plan, timescale and costs. Once Steven has produced an initial draft of the new website, RB agreed to review it.	NK RB
6 New committee future voting (including shared secretary role) NK advised that, in the event of a Committee vote being required, the Club's Constitution only allowed for 13 votes - being the 4 officer roles (Chair, Vice Chair, Secretary and Treasurer) plus 9 others. Consequently, one Committee member would be unable to vote if a vote were to be required with all members present. In the past when the Secretary role has been shared by two Committee members, those individuals have agreed to have a shared vote. At present,	

	the Secretary role is shared by AO and JG and it was agreed that, at this and future meetings, they would share a vote if required. If a vote is required at future meetings of this Committee, and all members are present, AO and JG (as shared Secretary) will share a vote.	
7	West Yorkshire Athletics League volunteering (as per Christine Reilly's update from AGM) A condition of participating in the West Yorkshire Athletics League is that athletics clubs should provide an official or volunteer. A recent letter received from the League suggested that the level of commitment required was more than just casual volunteering. The League has offered to provide training for new volunteers before the League starts in April. It was agreed that the situation should be explained to the Club membership with a request for volunteers being made. The explanation should stress how difficult it is to organise running events if no-one volunteers. NK mentioned that he had several items he wanted to cover in an update to members and agreed to add this to that communication.	NK
8	Nick's sub-groups idea around future planning NK expressed a desire to involve the membership more actively in the Club's day-to-day operations and suggested that establishing sub-groups to manage specific tasks would be a good way to achieve this. After discussion, the Committee agreed this would be a good initiative but noted the risk that the use of sub-groups might prove a hindrance rather than a help if the sub-groups are not given clear objectives and timescales. It was agreed that some Club members might be more willing to be involved in single-task projects rather than more open-ended commitments such as being on the Committee and it was felt that the most effective way of getting people to join sub-groups might be to ask people specifically. Having obtained agreement to the idea in principle from the Committee, NK agreed to prepare a document for the Committee with more detailed thoughts on how it might work in practice.	NK
9	Update on Jo's Yoga for Runners Group	

	The Committee had previously agreed to these yoga sessions being offered to members as a free trial during January. However, the sessions have continued beyond that date without further consideration being given by the Committee. The sessions have been well-received, but are held on a Monday evening meaning they clash with the Harrier's Circuit Training. Jo intends to end her free sessions at the end of March at which point she is hoping to offer classes on a commercial basis. The Committee agreed to leave arrangements as they are until the end of March, allowing members to sign up for free yoga sessions until then. Looking beyond the end of March, the Committee agreed to reconsider whether or not to continue to promote the yoga sessions. If these are to be marketed as a Harriers' session, it was felt that the charge should be purely that required to cover the cost of the venue. In addition, the Committee will ask Jo to explore whether an alternative time slot might be feasible.	
10	Celebration ideas for 40th anniversary on 1 May 2026 There was a discussion on whether the Club should formally recognise it's 40th anniversary (noting that there was no definitive evidence this was actually in May). It was agreed that a celebration would be appropriate and that this should be low-key, inclusive and fun. Diane Kitchen has offered to help organise an event and it was agreed that JS, JM and RW would speak to Diane to discuss how to take this forward.	JS, JM & RW
11	Incidents None	
12	AOB	

• It was agreed that the Committee would be willing to promote a Rotary Club Yorkshire Day event. • EA awards submission – this had been discussed under item 3. • Dawn Turner had asked AO to mention that she has spare supplies for run leaver first aid kits and that she currently helps ensure all kits remain up-to-date. JS agreed to take on this role and will contact Dawn to take over the spare supplies. • JS advised that the current organisers of the Ilkley Incline race are keen to step back after this year. Rob Green (a Harrier) has volunteered to take this on from next year and will work alongside the current organisers this year. The Committee confirmed it was happy with this development. • Moortime is a Ben-Rhydding charity and they are fund raising to install a larger and better equipped disabled toilet in Ben Rhydding Scout Hut. They would like Ilkley Harriers to promote their cause and particularly asking individuals Harriers looking to do events for charity to bear them in mind. The Committee agreed to the request and agreed that the charity should be borne in mind for any club-organised fund-raising events. • NC commented that he was increasingly the only qualified person at track and circuit sessions breaching the '1-to-10' rule. HC advised that the rule is a recommendation rather than being obligatory, but the Committee agreed sessions should be designed to comply. The rule would be met if any run leader attended the sessions with NC. It was agreed to set up a rota to ensure one member of the run leader group agrees to cover each session. • NC advised that he was still considering organising the Fell Relay Race later in the year but a definitive decision had not yet been taken. It may be operated as a trial event for local clubs only this year.	JS Need volunteer to set up rota
13 Dates of future meetings This was not discussed and will be covered outside of the meeting.	AO

